

Job Descriptions and Roles DISASTER ASSISTANCE RESPONSE TEAM (DART)

MANAGEMENT, COORDINATION & DATA PERSONNEL

DART Management, Coordination, & Data Personnel are experienced disaster relief responders with a background in the humanitarian and non-profit sector in some of the toughest locations around the world. They oversee and guide all response related activities, including initial assessment, program strategy and implementation, monitoring and evaluation, reporting, grant management, and more. They have an understanding of both response programs and operations. They come from diverse backgrounds and experiences to lead effective responses to serve those in need in the name of Jesus.

Examples of roles on a DART deployment as Management, Coordination & Data Personnel

- Team Leader
- Area Coordinator
- Area Program Coordinator
- Government and Partner Relations
- Grants Manager
- Programs Officer
- Program Technical Advisor
- Program Development Officer
- Information Officer
- Monitoring & Evaluation Officer
- Assessment Coordinator

Examples of careers/backgrounds of Management, Coordination & Data Personnel

- Country Director
- Area Coordinator
- Public Health
- Engineering
- Program Management
- Operations Management
- Monitoring & Evaluation
- Grants Management/Writing
- Emergency Preparedness and Management
- WASH Program Management
- Shelter Program Management
- Nutrition Program Management
- Business Owner
- Humanitarian Aid
- Disaster Relief
- Non-Profit Management

FINANCE, TECHNOLOGY & ADMINISTRATION PERSONNEL

DART Finance, Technology & Administration Personnel ensure all finances, technology, communications assets, and human resources are properly deployed and utilised, and they make the safety and accountability of DART responses possible. They come from a wide variety of career backgrounds and plug their professional skills into the DART context to make the response possible. They work side by side with the rest of the DART personnel and deploy to crisis situations in some of the toughest locations around the world to serve those in desperate need in the name of Jesus.

Examples of roles on a DART deployment as Finance, Technology, & Administration Personnel

- Finance Officer
- Field Accountant
- Information and Communications Technology (ICT) Officer
- Administrative Officer
- Base Manager
- Base Technician
- Human Resources Manager
- Member Care Chaplain
- Staff Movement Administrator
- Security Officer

Examples of careers/backgrounds of Finance, Technology & Administration Personnel

- Accounting
- Accounting Clerk
- Finance Management
- Financial Controller
- Financial Analyst
- Budget Analyst
- Information Technology
- Communications Technology
- IT Administrator
- Network Administrator
- Network/Cyber Security
- Systems Analyst
- Human Resources
- Recruiter
- Compensation Manager
- Administrator
- Office Manager
- Chaplain
- Pastor
- Security Guard
- Police Officer
- Business Owner
- Humanitarian Aid
- Disaster Relief
- Non-Profit Management

PROGRAMS PERSONNEL

DART Programs Personnel are technical experts who deploy to crisis situations in some of the toughest locations around the world to serve those in desperate need. These responders assist in providing essential services including **clean water, food, shelter, and medical care**, all in the name of Jesus! DART Programs Personnel, in cooperation with the Team Leader, are responsible for planning, designing and implementing all disaster response activities.

Examples of roles on a DART deployment as Programs Personnel

- WASH Program Manager
- WASH Technician
- Sanitation and Hygiene Specialist
- Food Assistance/Nutrition Program Manager
- Emergency Shelter Program Manager
- Shelter Technician
- NFI Program Manager
- Distribution Assistant
- Ministry Program Manager
- Health Program Manager

Examples of careers/backgrounds of DART Programs Personnel

- Program/Project Management
- Public Health
- Civil Engineering
- Environmental Engineering
- Mechanical Engineering
- Plumbing
- Mechanics
- Nutritionist
- Dietician
- Contractor
- Construction/Construction Management
- Business Owner
- Humanitarian Aid
- Disaster Relief
- Non-Profit Management

LOGISTICS & SUPPLY CHAIN MANAGEMENT PERSONNEL

DART Logistics & Supply Chain Management Personnel provide the necessary support to ensure effective responses. They oversee and implement the purchasing and procurement, warehousing, and transportation of goods, assets, and deliverables for responses. They serve along each stage of the supply line and deploy to crisis situations in some of the toughest locations around the world to serve those in desperate need in the name of Jesus.

Examples of roles you might fill on a DART deployment as Logistics & Supply Chain Personnel

- Logistics Officer
- Logistics Manager
- Sending/Receiving Manager
- Procurement Manager
- Procurement Coordinator
- Flight Operations
- Warehouse Manager
- Fleet Manager

Examples of careers/backgrounds of DART Logistics & Supply Chain Management Personnel

- Supply Chain Management
- Warehouse Management
- Purchaser/Purchasing Manager
- Purchasing Agent/Buyer
- Logistician
- Logistics Engineering
- Distribution Manager
- Inventory Control Specialist
- Transportation Manager
- Load Planner/Master
- Business Owner
- Humanitarian Aid
- Disaster Relief
- Non-Profit Management

MEDICAL OPERATIONS PERSONNEL

- **Medical Logistics and Supply Chain** – The Medical Logistics and Supply Chain personnel is responsible for the tracking and storing of medical consumables to ensure adequate supply as needed by the clinical team.
- **Medical Information Officer** – The Medical Information Officer is responsible for the collection and management of all patient health data during an international DART medical response. This includes the recording of all relevant clinical and demographic data of patients, preparation of necessary reports to relevant parties, and maintenance of proper data quality and confidentiality.
- **Emergency Field Hospital Build and Maintenance** – Emergency Field Hospital (EFH) Build and Maintenance will work to ensure all required structures and equipment are functioning to support the Emergency Field Hospital and staff.
- **Emergency Field Hospital Electricians** – The Emergency Field Hospital Electrician will work to ensure all required tools and instruments are sterilised and ready prior to surgical procedures during an international DART medical response.

EDUCATION AND/OR EXPERIENCE

- Medical Logistics and Supply Chain Management
 - Experience in warehouse or inventory management required.
 - Strong proficiency in Microsoft Excel required.
 - Good understanding of/experience working within a medically-inclined clinical setting, familiarity with medical terminology and patient flow within a medical facility desirable.
- Medical Information Officer
 - Experience in monitoring and evaluation (M&E) appreciated, but not required.
 - Experience in computer sciences/database management appreciated, but not required.
 - Good understanding of/experience working within a medically-inclined clinical setting, familiarity with medical terminology and patient flow within a medical facility.
 - Strong proficiency in Microsoft Excel, Microsoft Word, and operation of mobile data collection devices (iPads, tablets, etc.)
 - Demonstrates strong ability to coordinate cross-culturally with a variety of agencies.
- EFH Build and Maintenance
 - Proven maintenance experience.
 - High school diploma or general education degree (GED) required.
 - Related degree from a technical college or certification required.
 - Skilled in the use of hand and power tools.
 - Ability to take apart machines, equipment, or devices to remove and replace defective parts.
 - Ability to understand construction drawings, repair manuals, or parts catalogues.
 - Experience performing routine maintenance.
 - Strong organisational and follow up skills.
 - Strong attention to detail.
 - Professional presentation and attitude.
 - Ability to maintain focus while working individually.
 - Strong time management skills.
- EFH Electrician
 - Ability to train local staff on electrical components of Emergency Field Hospitals.
 - Minimum of journey-man level experience.
 - Minimum of 5 years' recent working experience in an electrician role.
 - Critical thinking and problem-solving skills.
 - Basic computer skills.

MIDLEVEL PROVIDERS

- **Emergency Medicine Nurse Practitioner / Physician's Assistant (NP/PA)** - The Emergency Medicine NP/PA is responsible for providing clinical care to patients in emergency and triage settings, during an international DART medical response. This may include care of patients in a fast-paced hospital or an outpatient setting.
- **Critical Care NP/PA** - The Critical Care NP/PA is responsible for providing clinical care to patients in severe or unstable condition, during an international DART medical response. This may include care of ICU-level patients in a hospital or specialised programs such as Respiratory Care Units.
- **Paediatric NP/PA** - The Paediatric NP/PA is responsible for providing clinical care to paediatric patients in both out-patient clinics and in-patient hospital settings during an international DART medical response. This may include care of paediatric trauma patients in an emergency setting.
- **Internal Medicine NP/PA** - The Internal Medicine NP/PA is responsible for providing clinical care to patients of all ages during an international DART medical response. This may include care of patients in a fast-paced hospital, an outpatient, or a mobile medical setting.
- **Midwife** - The Midwife is responsible for the initial evaluation of a pregnant patient, as well as ongoing evaluation and care of all OB patients through their discharge, during an international DART medical response. This may include women presenting for routine antenatal care, women of childbearing age presenting with gynaecological concerns, as well as care of newborns.
- **Certified Registered Nurse Anaesthetist (CRNA)** - The CRNA is responsible for providing respiratory and anaesthesia care to pre-op, surgical, and post-op patients undergoing surgical treatment. This may include care of trauma patients in an emergency setting.

EDUCATION AND/OR EXPERIENCE

NP/PA & CRNA Additional

- Minimum of two years' experience as a Midlevel Provider in the setting of a given specialty is required.
- Clinical experience within the last five years is required.
- Completion of accredited training as a Nurse Practitioner, Physician Assistant, or Certified Registered Nurse Anaesthetist specialising in applicable field with current active licensure from sending jurisdiction.

Midwives Additional

- Minimum of two years' independent experience as a Midwife without direct clinical supervision is required.
- Completed at least 400 hours providing well-woman care (eg. family planning, annual gynaecologic exams, sexually transmitted infections, etc).
- Completion of accredited training program as a Midwife, Nurse-Midwife, or Professional Midwife and current active licensure or certification as a Midwife in sending jurisdiction.
- Master's degree preferred, but not required.

NURSING PERSONNEL

- **Operating Room RN** – The OR Registered Nurse is responsible for facilitating safe and effective surgical procedures during an international DART medical response.
- **Emergency Room RN** – The ER Registered Nurse is responsible for providing clinical care to patients in emergency and triage settings, during an international DART medical response. This may include care of patients in a fast-paced hospital or an outpatient setting.
- **Intensive Care Unit RN** – The ICU Registered Nurse is responsible for providing clinical care to patients in severe or unstable condition during an international DART medical response. This may include care of ICU-level patients in a hospital or during specialised responses such as a Respiratory Care Unit.
- **Step Down RN** – The Step-Down Registered Nurse is responsible for providing clinical care to patients in severe or unstable condition during an international DART medical response. This may include care of patients in a hospital or during specialised responses such as a Respiratory Care Unit.
- **Medical Surgical RN** – The Medical Surgical Registered Nurse is responsible for providing clinical care to patients in both out-patient clinics and in-patient hospital settings during an international DART medical response. This may include care of trauma patients in an emergency setting.
- **Paediatric RN** – The Paediatric Registered Nurse is responsible for providing clinical care to paediatric patients in both out-patient clinics and in-patient hospital settings during an international DART medical response. This may include care of paediatric trauma patients in an emergency setting.
- **Obstetrics and Gynaecology (OB-GYN) RN** – The OB Registered Nurse is responsible for the care of women and newborns and ongoing evaluation and nursing care of all OB patients through their discharge during an international DART medical response.

ANCILLARY MEDICAL SERVICES

- **Pharmacist** – The Pharmacist is responsible for providing pharmaceutical knowledge and expertise in both out-patient clinics and in-patient hospital settings during an international DART medical response. This includes a variety of medical disaster settings, including but not limited to trauma care settings, infectious disease outbreaks, and natural disasters.
- **Paramedic** – The Paramedic is responsible for providing clinical care to patients in an emergency setting, as well as support inpatient clinical staff in a surge capacity.
- **Physical Therapist** – The Physical Therapist is responsible for providing clinical care to patients who have health conditions that limit their ability to move and perform activities of daily living during an international DART medical response. This may include care of trauma patients in an emergency setting.
- **Surgical Technician** – The Surgical Technician will work under the supervision of a physician to facilitate safe and effective surgical procedures during an international DART medical response.
- **Sterilisation Technician** – The Sterilisation Technician will work to ensure all required tools and instruments are sterilised and ready prior to surgical procedures during an international DART medical response.
- **Biomedical Technician** - The Biomedical Technician will work to ensure all medical equipment is functioning during an international DART medical response. This includes educating clinical staff on medical equipment.
- **Laboratory Technician** - The Laboratory Technician will work to ensure all required laboratory testing is collected and processed in a manner consistent with Samaritan's Purse policies. We are looking for experienced professionals who can work quickly and efficiently in fast-paced environments.

EDUCATION AND/OR EXPERIENCE

- Maintains a personal relationship with Jesus Christ; is a consistent witness for Jesus Christ.
- Demonstrated travel, volunteer or work experience in developing countries.
- Willingness to work in unstable, insecure areas.
- Demonstrates strong ability to coordinate cross-culturally with a variety of health and non-health authorities.
- Highly detail-oriented in all areas of work.
- Able to manage a team, particularly cross-culturally.

Pharmacist Additional

- Minimum two years' experience as a pharmacist in a hospital setting is required.
- Clinical pharmacy experience within the last five years is required.
- Inpatient hospital experience desirable, but not required.
- Completion of accredited training as a pharmacist with current active licensure in sending jurisdiction.

Paramedic Additional

- Minimum two years' experience as a paramedic is required.
- Active practice as a paramedic within the last five years is required.
- Completion of accredited training as a paramedic with current active licensure or certification in their sending jurisdiction.
- ACLS/BLS certification is required.

Physical Therapist Additional

- Minimum two years' experience as a physical therapist in a clinical setting is required.
- Clinical physical therapy experience within the last five years is required.
- Inpatient hospital experience desirable, but not required.
- Completion of accredited training as a physical therapist with current active licensure in their sending jurisdiction.

Surgical Technician Additional

- Minimum of two years' experience in an operating room setting is required.
- Experience with multiple surgical specialties or general surgery desirable, but not required.
- Essential degree or certification as surgical technician from an accredited school or training program.
- Familiarity with all surgical instruments and equipment.
- Working knowledge of sterile and aseptic techniques.

Sterilisation Technician Additional

- Minimum of two years' experience as a sterilisation technician is required.
- Essential degree or certification as sterilisation technician from an accredited school or training program.
- Working knowledge of sterile and aseptic techniques.
- Familiarity with all surgical instruments and equipment.

Biomedical Technician Additional

- Minimum of associate's or bachelor's degree in biomedical technology is required.
- Minimum of two years' experience in biomedical technological field.
- Practical experience within the given field within the last five years.
- Working knowledge/experience with a variety of medical equipment strongly preferred.
- Knowledge of IT systems is preferred.

Laboratory Technician Additional

- Minimum of two years' experience as a laboratory technician is required.
- essential degree or certification as a laboratory technician from an accredited school or training program is required.
- Familiarity with all laboratory instruments and equipment.

PHYSICIANS AND SURGEONS

- **Orthopaedic Surgeon** – The Orthopaedic Surgeon is responsible for providing pre-op, surgical, and post-op care to patients requiring treatment of the musculoskeletal system. This includes trauma patients in an emergency setting.
- **Trauma/General Surgeon** – The Trauma/General Surgeon is responsible for providing pre-op, surgical, and post-op care to patients undergoing surgical treatment that does not require a specialty provider. This may include care of trauma patients in an emergency setting.
- **Emergency Medicine Physician** – The Emergency Medicine Physician is responsible for providing clinical care to patients in emergency and triage settings, during an international DART medical response. This may include care of patients in a fast-paced hospital or an outpatient setting.
- **Critical Care Physician** – The Critical Care Physician is responsible for providing clinical care to patients in severe or unstable condition during an international DART medical response. This may include care of ICU-level patients in a hospital or specialised programs such as respiratory care units.
- **Internal Medicine / Family Practice Physician** – The Internal Medicine / Family Practice Physician is responsible for providing clinical care to patients of all ages during an international DART medical response. This may include care of patients in a fast-paced hospital, an outpatient, or a mobile medical setting.
- **OB/GYN** – The OB/GYN is responsible for the initial evaluation of a pregnant patient, and ongoing medical evaluation of OB patients through their discharge during an international DART medical response. The OB/GYN will provide routine antenatal care and treatment of women of childbearing age presenting with gynaecological concerns.
- **Paediatrician** – The Paediatrician is responsible for providing clinical care to paediatric patients in both out-patient clinics and in-patient hospital settings during an international DART medical response. This may include care of paediatric trauma patients in an emergency setting.
- **Anaesthesiologist** – The Anaesthesia Provider is responsible for providing respiratory and anaesthesia care to pre-op, surgical, and post-op patients undergoing surgical treatment. This may include care of trauma patients in an emergency setting.

EDUCATION AND/OR EXPERIENCE

- Maintains a personal relationship with Jesus Christ; is a consistent witness for Jesus Christ.
- Relevant experience in specific field of practice within the last five years is required.
- Completion of accredited training as a physician specialising in given specialty with current active licensure in sending jurisdiction.
- Able to serve within a very fast-paced environment, 7 days/week for extended hours while on deployment.
- Able to work as a member of a team, particularly cross-culturally.
- Demonstrated travel, volunteer or work experience in developing countries.
- Willingness to work in unstable, insecure areas.
- Teaching experience desirable, but not required.
- Post-resident with a minimum of two years' experience as a physician in a specialty setting is required (time spent in residency counts toward minimum requirement).